Trevor Bond working amidst the clutter of the Johnson Collection in the Bodleian Library at the University of Oxford. In the background are flat oversize materials such as engravings and theatrical broadsides.

*Photograph courtesy of Trevor Bond*
President’s Message

The time has come to extend my personal best wishes to my fellow Northwest Archivists for Happy Holidays and a Great New Year to come. On a professional level, I extend the wish for a Great New Year to archivists and archival institutions in our region, around the nation, and around the world.

Northwest Archivists—as an organization and through the contributions of its members—is poised to contribute to that Great New Year with new and continuing initiatives. Be sure to look for details on these initiatives elsewhere in this and future issues of Easy Access.

With another celebration of Archives Week/Month recently concluded, the NWA board has instituted a new program to support this important outreach initiative throughout our region. The board has approved a grant program, with equal allocations for each of our five states, to encourage high profile Archives Week/Month activities.

Encouraging public access to archival collections is one of our most important ongoing tasks. The NWA Advocacy Committee has made our voice heard on national issues, including most recently the proposed closure of some Environmental Protection Agency regional libraries. This kind of advocacy will continue into the new year as archival issues arise that demand our attention regionally and beyond.

In our region, we can be proud of the progress made by two on-going projects that are making many more of our important archival collections accessible. Both have received support of Northwest Archivists and involve many of our institutional and individual members.

It was my privilege to be involved in the genesis of both the Northwest Digital Archives (NWDA) and the Northwest Archival Processing Initiative (NWAPI). One of the best aspects of involvement with these inter-connected projects was the creation of a working relationship with many archivists in our region. The networks these pro-

(Continued on page 23)
For six months from October through March (2005/2006), I moved to the United Kingdom with my family for sabbatical at the Bodleian Library, part of the University of Oxford. I was able to apply for and receive a sabbatical upon receiving tenure at Washington State University, though my initial planning began three years earlier when I gave a presentation on “Maps and their textual associations in a digital collection” at a conference in London. At this conference, I introduced myself to the Head of Rare Books and Printed Ephemera at the Bodleian and we discussed potential future projects. Several years later, these initial conversations allowed me to temporarily join the staff of the Rare Books division and work on the John Johnson Collection, one of the most important collections of printed ephemera.

A cheeky person might say that ephemera is just a fancy term for trash. However, given the passage of time, even rubbish can become terribly interesting. The Oxford English Dictionary defines ephemera as something that has a transitory existence. Printed ephemera may be defined as printed items, such as broadsides, chapbooks, bus tickets, menus, playbills, lists, to name just a few categories, that were not intended to survive their immediate use. (In 2001, the British Library published Maurice Rickards’ delightful and copiously illustrated Encyclopedia of Ephemera which, more than any other work on the subject, shows the dazzling range of ephemera.) As most printed ephemera was not saved, what does remain can reveal facets of everyday life that are not otherwise documented. For example, an 18th century British grocer’s list can tell us what was available in a given shop in a certain location at a particular period in history, how merchants ran their businesses, the prices for individual goods, how printers reproduced such lists, and so on. A collection of such lists would allow a researcher to trace changes in taste, the introduction of new products and technologies, and the development of transportation systems. One such list in the Johnson Collection is that of John Watkinson, Grocer, Tea Dealer in Newbrough, Scarbrough (ca. 1750). Mr. Watkinson sold a range of interesting and somewhat surprising goods: six types of sugar, truffles, gun powder, flints, five kinds of hair powder, five varieties of snuff, and a range of drugs.

During my time in Oxford, I focused my attention on one type of ephemera, the chapbook. Chapbooks, according to the noted bibliographer John Carter, are “small pamphlets of popular, sensational, juvenile, moral or educational character, originally distributed by chapmen or hawkers, not by booksellers.” We know from publishers’ records that millions of chapbooks were printed during the 17th, 18th and 19th centuries. However, the great majority of chapbooks have not survived to the present. Today, even the largest chapbook collections number only several thousand items. While I was attending a conference in London on chapbooks, Simon Eliot, Professor of Publishing and Printing History, Reading University and London University, provided the following metaphor for chapbooks. Architectural historians agree that it is usually the finest examples of architecture from a given period that have survived. The shanty buildings, hovels, and lean-tos from the past have largely disappeared. Chapbooks, on the other hand, are, to printed books, those hovels from the past. Often sloppily printed, chapbooks were published on a wide range of topics intended to please a broad audience.

Along with broadsides and ballads, chapbooks were some of the most widely distributed forms of popular printed entertainment. As chapbooks were so inexpensive (generally a penny) and were readily available even in the most remote villages across (Continued on page 4)
Ephemera: the United Kingdom and America due to an elaborate network of chapmen or itinerant sellers, these publications may truly be regarded as “popular” literature. Chapbooks were generally printed with crude woodblock illustrations and commonly measured 9 ¾ x 3 ½ inches. Most of the chapbooks I worked with were 8 pages in length. Because of incomplete publication information, chapbooks are not very easily dated. Illustrations used in the chapbooks may have been made up to a hundred years before the time of printing and reused in subsequent editions whether or not the illustrations had any relation to the topic of the chapbooks. Dating the chapbooks which I catalogued required extensive research in online and printed sources.

Britain’s greatest collection of ephemera?

The collection that I worked on at the Bodleian was formed by John de Monins Johnson. Johnson began his professional life as a papyrologist leading digs in Egypt. When World War I prevented Johnson from continuing his work in Egypt and his poor health kept him from joining the army, he went to work at the Oxford University Press. In 1925, he became Printer to the University and remained in this position until his retirement in 1946. Johnson began his collecting in the late 1920s and continued until his death in 1956. Johnson wrote that he decided on the outlines for his collection during his time in Egypt, sifting through ancient trash heaps left there by the Egyptians, Greeks, and Romans. The work he and his colleagues devoted to interpreting the rubbish from earlier cultures made him realize that most of the ephemera of Britain would similarly be lost if not collected.

The Johnson Collection of Printed Ephemera is extremely important because of the size (it includes over a million items), range, and depth. Johnson developed a flexible system of more than 680 subject categories. This system allowed Johnson to incorporate other large collections of ephemera into his own. These collections included the Heron-Allen Collection of Watch papers, the E. Maude Hayter Collection of Valentines, the M. L. Horn Collection of cigarette cards, the Sir John Evan Collection of bank notes and paper money, and the F. A. Bellamy Collection of postage stamps and postal history. In addition to these collections assembled by passionate collectors, Johnson rescued materials from the Bodleian’s own holdings. During the 1930s, the Bodleian faced a major storage crisis so in 1938 the Library decided that it would “Eliminate from the Library materials of no literary or artistic value or of an ephemeral nature which it is not in the interests of the Library to include in the general catalogue or preserve on the shelves.” Johnson gladly accepted the ephemeral materials from the Bodleian, including early printed children’s books, and then preserved the collections until the Bodleian was ready to accept them again.

From the start, Johnson envisioned his collection as a public resource for the University of Oxford. Johnson was able to acquire much of the ephemera through donations. He also received some support through the University of Oxford. He had special color boxes for individual categories of ephemera created at the Oxford University Press. He could also draw on press supplies to mount, bind, and otherwise house materials from the collection. According to Johnson’s letters, he and his assistant devoted more than 3,000 hours annually to sorting and organizing the collection. These hours were in addition to Johnson’s long days working at the Oxford University Press. Julie-Anne Lambert, the Librarian to the Johnson Collection, told me how Johnson’s collecting spilled over into his private life. There were occasions when Mrs. Johnson, after a day out, wanted to take a bath, but would be surprised to find ephemera soaking in the tub (to remove the labels from tins). The Johnson Collection remained at the Oxford University Press until 1968 when it was transferred to the Bodleian Library. This transfer was notable in that by accepting
Ephemera:

the collection, and devoting resources to curating it, the Bodleian, one of Britain’s oldest and most significant libraries, indicated that ephemera was important for a research library.

A collection that might have been considered unworthy of a great research library is now valued by the Bodleian along with medieval manuscripts and the great books, such as the Gutenberg Bible and the First Folio of Shakespeare. The Johnson Collection has figured in numerous exhibits since arriving at the Bodleian. Today interest in ephemera is bubbling in the United Kingdom and America. The British Library has recently followed the Bodleian’s lead in promoting ephemera, including creating a web accessible image database from the Evanion Collection of magic and theatre ephemera, publishing books on the topic, and hosting lectures. During my sabbatical, the British Bibliographic Society convened a meeting that included academics and librarians from major British collections to discuss a possible union catalogue of chapbooks. The vision that was articulated was to seek major funding for institutions, such as the Bodleian, the British Library, the Victoria and Albert Museum, and the Cambridge University libraries, to catalog and digitize their chapbooks. Here in America, the Rare Books and Manuscripts (RBMS) section of the American Library Association will be holding a pre-conference this June on ephemera.

One of the most exciting aspects of working with the Johnson Chapbooks was the fact that the great majority (85%) of the chapbooks were not already in the Bodleian’s collections. This is noteworthy given the age and quality of the Bodleian’s holdings. In 1602, Sir Thomas Bodley re-founded and personally paid to refurbish and extend the library for his alma mater, the University of Oxford. Soon after, he solicited major gifts from his friends at court and negotiated an arrangement with the London Stationer’s Guild that stipulated that the Guild would send one copy of every registered book to the Bodleian. The agreement, which continues today (the Bodleian is a copyright library so that every book printed in the UK is deposited there) and a tradition of major gifts over the centuries has created a breathtaking collection of English books. The Bodleian is a “destination” library that researchers and the curious flock to visit. While I worked in the staff Rare Books office (room 206), the great books of the Bodleian would often come to the office before being taken into the rare book reading rooms and it was fun to think that on the other side of the table was Shakespeare’s First Folio, but in my hand was a chapbook, The Terrible Gunpowder Explosion (1874), which depending on how one thinks of rarity is more rare than the First Folio. Whereas the First Folio survives complete in some 40 copies and incomplete in another 250 odd copies (a very nice complete copy of the First Folio recently sold at auction for 2.8 million pounds), there is only one recorded surviving copy of The Terrible Gunpowder Explosion.

The chapbooks that I worked on during my sabbatical are just a tiny portion (three pink boxes) of the massive Johnson Collection and represent just one among more those 680 subject categories. The Johnson Chapbook collection is a rich source for

(Continued on page 6)
(Continued from page 5) Ephemera:

researchers interested in children’s literature, courtesy books for juveniles, romances and adventure stories, fairy tales, Christian morality, and current events. The bulk of the collection dates from the first quarter of the 19th century, though there are 24 pre-1801 titles. The chapbooks are also noteworthy in that they are all unbound with many still in their original printed wrappers (covers). Often collectors of chapbooks would have the small chapbooks bound together so that 20 or more chapbooks would be included in a single volume. However, in the process of binding multiple chapbooks together, the practice was to remove the original printed wrappers. Beyond their aesthetic merits, the wrappers often contain information, such as sale prices and publisher’s advertisements, often not found in the book itself. Given the low survival rate of chapbooks and that among the surviving chapbooks only a small percentage of them are in their original state including the wrappers, this makes the Johnson chapbook collection even more interesting.

Ephemera at the WSU Libraries

Here at the Washington State University Libraries in the department of Manuscripts, Archives, and Special Collections (MASC), we have collected ephemera in a variety of formats for more than 50 years. Generally archivists and librarians have organized collections of ephemera either at the item or collection level. In the early days, ephemera was put in a vertical file. We stopped adding to the vertical file over a decade ago and have been creating MARC cataloging for the choice items. My work at the Bodleian was done at the item level: each chapbook was cataloged individually. A similar method is used for MASC’s collection of the Washington Territorial Imprints. We collect anything printed (or written) in the area of Washington State before statehood in 1889. The collection includes not only books but also, broadsides, tourist pamphlets, even a menu or two. There are many large collections of ephemera in MASC that are described at the collection level such as the WSU Publications Collection (more than 360 boxes of campus ephemera), the Elizabeth Christensen Gardening Collection, and the Robert Cushman Butler Collection of Theatrical Illustrations. Guides for these collections and more than 700 other collections are available on the MASC web site.

I’ve been considering the types of ephemera that our department should be collecting. One thing is clear: some groups, especially those marginalized by the wider culture, and events leave little mark in the “official record.” One of our most frequently requested collections from students interested in WSU campus protests during the late 1960s and early 1970s has been a collection, largely of ephemera, from the Students for a Democratic Society (SDS) chapter at Washington State University. Another intriguing question, especially when funds are limited, is what contemporary (and free) ephemera will provide our department’s future researchers with the primary source materials they will need a decade or more from now?

I’m eager to learn how other institutions treat their collections of ephemera, please contact me with your stories.
Northwest Digital Archives Update  
—Jodi Allison-Bunnell, NWDA Consortium Administrator

The Northwest Digital Archives (NWDA), a project that provides enhanced access to archival collections and facilitates collaboration among archives, libraries, and museums in Washington, Oregon, Idaho, Montana, and Alaska, is making excellent progress on the major goals in its second grant-funded phase. The consortium is funded by the National Endowment for the Humanities and the National Historical Publications and Records Commission through June 2007.

Most notable is the consortium’s progress on sustainability beyond that grant funding. NWDA is on track to become a program of the Orbis Cascade Alliance, an academic library consortium with 33 member institutions. The Alliance shares NWDA’s goals of creating great services through collaboration. Aspects of this merger are in negotiation, but its success looks probable. It will allow the NWDA to create a robust future that will include both sustaining current services in the region and continued active involvement with national-level conversations on the present and future of access to archival materials across diverse institutions. For more information, see www.orbiscascade.org/nwda/

The consortium has also just completed a major contract with ArchProteus of Vancouver, BC. ArchProteus has converted over 1200 typescript or Word finding aids to NWDA standards-compliant EAD documents at a cost of $80,400. Most of these finding aids have been added to the database, which as of this writing contains 3722 documents.

Participating institutions are the Eastern Washington State Historical Society, Gonzaga University, Idaho State Historical Society, City of Portland Archives, Seattle Museum of History & Industry, Whitman College, Montana Historical Society, University of Montana, Oregon Historical Society, Oregon State University, University of Oregon, the Center for Pacific Northwest Studies at Western Washington University, Pacific Lutheran University, University of Washington, Washington State Archives, Washington State University, Lane Community College, University of Alaska Fairbanks, the Alaska State Library’s Historical Collections, and Whitworth College. Lewis & Clark College, the University of Idaho, Portland State University, the Washington State Historical Society, and the City of Seattle Archives are non-grant-funded participants.

Other institutions in the Northwest have expressed interest in joining the project as non-grant-funded members, and a number will be joining this spring. Any other institutions interested in joining can contact Larry Landis, Consortium Director, at (541) 737-0541 or larry.landis@oregonstate.edu.

The NWDA website is located at http://nwda.wsulibs.wsu.edu/.

NWA Advocacy Committee Report  
—Terry Baxter

The committee is comprised of Terry Baxter (chair), Terry Badger, Sharon Howe, Tiah Edmunson-Morton, Elizabeth Stiles Knight, Brian Brown, and Jodi Allison-Bunnell.

The following are formal actions taken since September 2006:

► Faxed a letter from NWA to the House Judiciary Committee Chair and NWA House members urging support of the Orphan Works Bill.
► Discussed closures at EPA branch libraries and their effects on access to EPA documents. A proposed letter for Sharon’s signature has not been drafted yet. Recent news on this subject is located

(Continued on page 8)
Advocacy Committee:

(Continued from page 7) at http://www.salon.com/news/feature/2006/10/30/epa_libraries/index.html

► Tiah Edmunson-Morton drafted language for presentation to the Oregon Heritage Commission regarding their awards structure. It was designed to develop a draft award description and criteria for an archivist category in their cultural awards process. The Advocacy Committee worked with the Awards Committee to review this draft. See below for full text.

In addition, we’ve continued to work with Kyle Jansson, of the Oregon Heritage Commission, on the possibility of an overlapping annual meeting with their group in 2009. At their Commission meeting on 6 November, there was no negative response to a general presentation about a coordinated meeting of the two groups.

Draft Text for Award Description and Criteria

The Oregon Award for an Archivist or Collection Curator recognizes an Archivist, Collection Curator, or other individual responsible for the care and use of Oregon’s archival collections. This award recognizes an individual who works in a cultural heritage facility, including, but not limited, to archives, historical societies, and cultural heritage museums. The nominee should:

1. Demonstrate a proven dedication to preserving and providing access to Oregon’s collective cultural heritage and history through its archival collections;
2. Increase public understanding of Oregon history and heritage through promotion of the state’s cultural collections;
3. Help preserve the historical record; and
4. Present new and promising ideas, approaches, and innovations.

For Archivist or Collection Curator nominations, the narrative should address the following:

1. Provide a general introduction to the nominee.
2. Explain ways the nominee promotes greater public awareness, appreciation, or support of archival activities or programs.
3. Provide examples of ways the nominee preserves, interprets, or celebrates a specific aspect of Oregon’s cultural heritage and what sets them apart from others.
4. Explain how the nominee is involved in the local community and describe how the nominee connects, benefits, and respects the history and heritage of Oregon.
5. Describe how the nominee has presented new and promising ideas, approaches, and innovations.

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NWA Board Meeting Minutes—November 8, 2006
—Anne Frantilla

The Board of Northwest Archivists, Inc., met by conference call at 9 a.m. November 8, 2006. The meeting was called to order by President Sharon Howe. Those present were: Sharon Howe, Terry Baxter, Nathan Bender, Brian Brown, Ellie Arguimbau, Tony Kurtz, Terry Badger, Megan Moholt, Linda Long.

1. Minutes for August 24, 2006, were approved.

2. Reports

a) Treasurer’s Report. (Frantilla) Report attached (see pg. 21). No questions.

b) Membership Report. (Arguimbau) 175 members in the database to date.

c) Local Arrangements Committee (Bender) Meeting to finalize details will be November 9, and Nathan will send the Board an update after the meeting.

(Continued on page 9)
meeting. Sharon noted that the annual conference is not meant to raise money; having a good conference is important to keep in mind.

d) Program Committee. (Moholt) There will be an SAA DACS workshop; other workshop topics will be discussed. There will be a total of two. Call for session proposals went out to the membership in October. It was also sent out to other organizations. Sharon suggested that the call for sessions go out to the Archives listserv. The theme for the conference is "Dynamic Archives: Preserving the Past and Speaking to the Future."

Sharon [later in the meeting] suggested the possibility of a Founder's Luncheon at the annual meeting; she will check with Karyl Winn and get back to Megan.

e) Advocacy Committee. (Baxter) Report attached (see pg. 7). The Committee sent a letter to the House Judiciary Committee urging support for the Orphan Works Bill. A letter regarding Environmental Protection Agency branch library closures is in the works. The Advocacy Committee drafted Heritage Excellence Award language for archives work for the Oregon Heritage Commission. Discussion is continuing regarding a possible joint meeting of the Oregon Heritage Commission and NWA for the annual meeting in Oregon in 2009. Terry will prepare a proposal to the Board regarding the joint meeting.

f) Directory Project (Long)
The online survey form is ready to load to the NWA website. The data received from the survey will be presented as an online tool. Linda will contact organizations outside of NWA for inclusion in the directory. Board members were asked to test out the survey before it goes live on the website. Linda stated a long-term goal is a printed guide.

g) Education Committee (no report)

h) Publications Committee (Bolcer)
Sharon relayed the following information from John in his absence: *Easy Access* is in the mail, and the next issues should be on a more timely schedule. There are new volunteers which will be very helpful. The NWA website hosted by the UW using Content DM is about one year out. Sharon and John agreed that additional time was needed to work on the logo, and they hope to have a new one in place for design of the new web pages.

3. Archives Leadership Institute (Kurtz)
A Western Washington University proposal to NHPRC for the Archives Leadership Institute was sent in early October. NWA members actively working on the proposal were: Sharon Howe, Donna McCrea, Tony Kurtz and Rand Jimerson. Others involved included: Larry Hackman, Edie Hedlin, Ed Bridges as well as George Mariz, a professor at Western. A response is expected by the end of November. Sharon sent a summary of the proposal (attached) which also appears in the current issue of *Easy Access*.

4. Membership Directory (Badger)
Terry will proceed with a new membership list from Ellie. Terry will send John Bolcer a mock-up the following week. Terry verified that the data is in Access, not Excel, and made suggestions on the data fields.

5. Archives Week/Month (Brown)
Brian drafted a proposal for NWA support for Archives Week (see pg. 21). Two options for NWA funding of Archives Week events were presented. Both proposals shared the following:

- $1000 total available
- $200 per state
- $75 max person/event in one state
- $200 for joint event

(Continued on page 23)
IN OTHER NEWS . . .

Western Archives Institute

The 21st annual Western Archives Institute will be held at San Diego State University in San Diego, California, June 17-29, 2007. This intensive, two-week program provides integrated instruction in basic archival practices to individuals with a variety of goals, including those whose jobs require a fundamental understanding of archival skills, but have little or no previous archives education; those who have expanding responsibility for archival materials; those who are practicing archivists but have not received formal instruction; and those who demonstrate a commitment to an archival career.

Dr. Elizabeth Yakel has agreed to serve as the Principal Faculty Member for the 2007 Institute. Professor Yakel is an associate professor in the School of Information at the University of Michigan. She is a member of the Archives and Records Management specialization within the Master of Science in Information program. Before joining the SI faculty, she was an assistant professor at the University of Pittsburgh, School of Information Sciences. Prior to that, she worked in a variety of archival and records management settings for over 15 years.

Her research interests include use and user services for archival materials, particularly focusing on the digital realm. Currently, she is working on several research projects including "Developing Standardized Metrics: Towards Understanding the Impact of College and University Archives and Special Collections on Scholarship, Teaching, and Learning," funded by the Andrew W. Mellon Foundation and the "Next Generation Finding Aids Project."

Professor Yakel has published in major archival journals including American Archivist, Archivaria, and Archival Science and is currently an editor of Archival Science. In 1999, she was elected a Fellow of the Society of American Archivists.

The Western Archives Institute will feature site visits to historical records repositories and a diverse curriculum that includes history and development of the profession, theory and terminology, records management, appraisal, arrangement, description, manuscripts acquisition, archives and the law, photographs, preservation administration, reference and access, outreach programs, and managing archival programs and institutions.

Tuition for the Institute is $650 and includes a selection of archival publications. Housing and meal plans are available at additional cost. Admission is by application only and enrollment is limited. The application deadline for the 21st Western Archives Institute is March 15, 2007. For additional information and an application form, contact:

Administrator, Western Archives Institute
1020 O Street
Sacramento, CA 95814

Telephone: 916/653-7715
Fax: 916/653-7134
E-mail: ArchivesWeb@ss.ca.gov

The application package is currently available on the California State Archives web site at www.ss.ca.gov/archives/archives.htm and will be available January 1, 2007 on the Society of California Archivists web site at www.calarchivists.org under Western Archives Institute.

The Western Archives Institute is co-sponsored by the Society of California Archivists, the California State Archives and San Diego State University Library and Information Access.
IN OTHER NEWS . . .

Catholic Library Association sponsoring Introductory Archives Workshop for Religious Communities in July 2007

The Catholic Library Association and the Center for the Study of Religious Life are pleased to announce the first biennial Introductory Archives Workshop for Religious Communities. The 5-day intensive program is directed toward individuals who are interested in learning about archival theory and practice or who wish to update their archival training.

Unlike other archival workshops, the sessions will focus on the unique types of records found in the archives of men’s and women’s religious communities. These records document not only the communities themselves, but also the evolution of Catholicism in the United States, and its impact on educational, social and charitable institutions that shaped the nation’s history.

The program, directed by professional religious archivists, will include lectures, tours, and opportunities for sharing experiences. The workshop will be held from July 15-20, 2007 at the National Shrine of Our Lady of Snows in Belleville, IL, located across the Mississippi River from St Louis, MO.

Complete program and registration information and a registration form are posted on the Catholic Library Association website at www.cathla.org/preservation.php, or contact the CLA at cla@cathla.org or phone 413-443-2252.

AAAHRP 4th Annual Black History Conference

The Association for African American Historical Research and Preservation 4th Annual Black History Conference will be held on Saturday, February 3, 2007, at Seattle University in Seattle, Washington.

The upcoming conference promises to be better than ever with presenters scheduled to come from across the nation and foreign countries including Trinidad, England, India, Russia, Turkey, and Brazil.

The conference will have a full schedule of unique topics pertaining to black history, and will excite anyone with an interest in the subject. Conference information can be found at the AAAHRP website, www.aaahrp.org.

Because of the expected turnout for the upcoming conference we may have to cut off registration before the conference date. However, we would like to give you an opportunity to register early. By registering now, you will guarantee your place at the conference - and save money!

The conference rates are as follows (Registration includes evening buffet):

- Registration at the door (depending on space availability): $60.00 per individual
- Registration November 16, 2006 through January 28, 2007: $45 per individual
- Seniors 60 and over: $25 per individual

You can download the registration form on the website www.aaahrp.org. Please make checks payable to AAAHRP and mail with registration form to:

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NEWS FROM THE NORTHWEST . . . Alaska

Alaska State Library – Historical Collections (Juneau)

New staff member:
Sean Lanksbury has joined the staff of the ASL Historical Collections as Librarian I. Sean has a professional background in audio engineering and production, which is being put to good use here: his areas of responsibility include the preservation and digital migration of audio/visual materials. He comes to Juneau with his wife Jennifer and son Malcolm from Washington State where he worked for multiple library systems after being awarded his MLIS from the University of Washington Information School.

New exhibit:
A new photograph exhibit, Rural Schools in Alaska, will be on display at the Friends of the Alaska State Museum shop located at 124 Seward Street in Juneau. The exhibit features new prints of black & white photographs selected from two collections in the Alaska State Library:

- Evelyn Butler and George Dale photographs and papers, 1934-1953 PCA306
- Records of Alaska Schools, 1931-1951 MS146.

The exhibit opens January 5th, 2007, and will be open through the month of March.

Recently processed collections:

Mary Joyce photographs and papers 1899-1976, PCA 459
Mary Joyce is renowned for traveling solo from Southeast Alaska to Fairbanks by dog team. This collection contains personal photographs, documents, correspondence, and newspaper and magazine clippings spanning Ms. Mary Joyce’s lifetime. This collection contains materials held in Ms. Joyce’s possession during her lifetime, and additional materials added by Ms. Mary Anne Greiner following Ms. Joyce’s death in 1976. Most materials in the collection are directly related to key figures and event in Ms. Joyce’s life, cover the Alaskan regions of Juneau, Taku River, Fairbanks, and are of related interest to the history of Alaskan Aeronautics, Dog Sledding, Filmmaking, Glaciology, Politics, and Art.

Lloyd Spetzman Photograph Collection, ca. 1946-1968, PCA 449
The slides and photographs were taken by Lloyd Spetzman during his career as a botanist for the U.S. Geological Survey and the Dept. of Agriculture in the Arctic region, Interior Alaska and South Central. Images include buildings in Anchorage, railroad engines and stations, canneries, fishing boats, Alaska Railroad scenes and equipment and photos taken during a trip from Anchorage to Seward - includes Matanuska Valley and Glacier, Kenai Peninsula, Portage Glacier, Spencer Glacier, Bartlett Glacier, Turnagain Arm, Palmer Highway and bridge, Girdwood, Pioneer Peak, Kenai Lake, Mt. Susitna, Cook Inlet and Knik Arm. Images cover all of Alaska except the southeast regions. The collection also includes an Inuit grammar dictionary (manuscript), plant lists, field notes, loose photographs, correspondence, and a loose leaf black and white photograph album.

Idaho

University of Idaho (Moscow)

Publication announcement:
Montana Historical Society Research Center (Helena)

From the Photograph Archives
A collection of portraits received from John and Norma Ashworth of Sun City, Arizona, includes four over-size, convex, crayon enlargements. One of the images is an unusual view, taken “in the field” of Lee Ashworth posed while hunting in Confederate Gulch near Canyon Ferry, Montana, ca. 1912.

The Gallatin Historical Society and Pioneer Museum donated an album of 194 black and white photographs of the Ohlin, Bolden, Benjamin, Sharp and Price family members at various locations around Montana. Though this is a standard family album from 1913-1930, it includes evocative images of a mother reading to a child, kids piled in a Radio Flyer wagon, and even a view of Mrs. Ohlin doing the laundry!

Major Montana Manuscript Collection
Finding Aids Now On-line
The MHS Research Center has now completed 93% of its Northwest Digital Archives goal for the current grant period. Two recently posted major manuscript collections worth mentioning are MC 35, Montana Governors’ Papers, 1889-1962 (142 lf), and MC 161, Kessler Family Papers, 1865-1952 (40 lf). MC 35 is a rich collection of mostly subject files full of correspondence between the state’s chief executives, their constituents, and numerous presidents and other significant political figures from 1900-1960. Just about any significant political and economic event occurring in Montana during these decades is documented in this collection.

The Kessler Family Papers are also an important collection. In September 1863, Nickolas Kessler followed the gold rush to Bannack, Montana Territory. In May 1865, he moved to Last Chance Gulch, the site of what is today Helena, where he purchased an interest in one of the territory’s first breweries. Besides the brewery, Kessler became involved in the brickyard business, real estate, mining, farming, ranching, and the saloon business. Kessler died in Helena in 1901 and passed the family businesses on to his eldest son, Charles N. Kessler. Charles led the unsuccessful fight against prohibition in Montana until 1919 when the brewery was forced to shut down. Charles then diversified his business interests during the 1920s by investing in the nascent Montana oil industry and explored other beverage business options. Following the end of Prohibition in 1933, Charles and his brother Frederick reopened the Kessler Brewery business and Frederick took control as president. The renewed brewery lasted until 1953. MC 161 thoroughly documents the Kessler family business enterprises all the way from 1865 to the 1950s; the period from the 1860s-1910s are particularly well covered. The accessibility of these two wonderful collections is greatly improved with the on-line availability of their finding aids.

MHS Planning Conference on David Thompson and the Fur Trade
The Montana Historical Society will be co-hosting the 2007 David Thompson Bicentennials Conference in Helena entitled Beyond Borders and Boundaries June 15-16, 2007. The conference will feature a one day workshop on June 15 aimed at educators from across the region—Washington, Idaho, Montana, and Canada. Jennifer Brown, author of Strangers in Blood: Fur Trade Families in Indian Country, will start the workshop off with her presentation Love and Work in the Fur Trade, while Jack Nisbet, author of The Mapmaker’s Eye: David Thompson on the Columbia Plateau, will discuss the impact of North West Company fur trader David Thompson on the Pacific Northwest as (Continued on page 15)
NEWS FROM THE NORTHWEST . . . Oregon

(Continued from page 14) Montana Historical Society:
well as how to bring David Thompson and the history of the fur trade into the classroom. For the afternoon session, the staff of the Montana Historical Society will provide instruction on accessing sources at the Montana Historical Society from their online catalogs, curriculum guides, and education footlockers. Day two, June 16, will be a traditional conference format with concurrent sessions discussing a variety of topics related to Indian participation in the fur trade, David Thompson, and the Métis. Online registration for “Beyond Borders and Boundaries” will be available through the Montana Historical Society website http://www.mhs.mt.gov in February 2007. For more information contact Rich Aarstad at either raarstad@mt.gov or (406) 444-6779.

Oregon Historical Society Research Library (Portland)

Photograph Collections:
This past August, staff at the Oregon Historical Society Research Library began an intensive project to catalog historic photograph collections, which include over 2.5 million images. As of December 2006, over 125 photograph collections have been cataloged, accounting for approximately 6,000 images. This is an ongoing project and will continue through 2007 and beyond and will help increase patron access to over 1,000 unique photograph collections at the Research Library that document the history of Oregon and the Pacific Northwest.

Vertical Files Collection:
More than 2100 records have been added to the OHS catalog as part of a continuing project to provide greater access to the library’s vertical files. 931 of the genealogy files are complete, including information on many of Oregon’s early pioneer families. Biography files provide information on the many individuals who have contributed to Oregon’s history; 725 have been added thus far. Topical files are also being cataloged, covering subjects from agriculture and archaeology to the Portland zoo. The vertical file folders contain clippings from newspapers and magazines, brochures, leaflets, reprints, photocopied excerpts from printed sources, ephemera, short unpublished writings, and other miscellaneous material.

Episcopal Church Collection, ca. 1830-1990
The first Bishop of the Diocese of Oregon, Thomas Fielding Scott, arrived on April 22, 1854, five years before Oregon became a state, four years after the first Episcopal services were read on the bank of the Willamette River at Champoeg, and a year after the first congregations were organized. In 1861 the first issue of the Oregon Churchman was published as a tool for education and propaganda. Early activities of the Diocese included the founding of educational institutions, such as the girls’ school St. Helen’s Hall (1869), the boys’ school Bishop Scott Academy (1870), both in Portland; and the establishment of Good Samaritan Hospital in Portland (1875).

Records include: papers and clippings of former Bishops and diocese officials; Diocese of Oregon Scrapbook (1914-1935); Diocese of Oregon 125th Anniversary (1976); date book of Bishop Charles Scadding (1906-1914); seal of the Diocese of Oregon (1925); Board of Missions minutes (1906-1911); missionary convocations (1870-1880); Oregon Clericus minutes and correspondence (1919-1929); Diocesan Auxiliary minutes (1882-1913); Women’s Auxiliary annual reports (1861-1930); and Good Samaritan Hospital scrapbook (1894-1936).

Celilo Falls Indian Relocation Project Records, 1948-1957
The Celilo Falls Indian Relocation Project was

(Continued on page 16)
NEWS FROM THE NORTHWEST . . . Oregon

(Continued from page 15) Oregon Historical Society:
made necessary by the construction of The Dalles Dam which flooded the town of Celilo, Oregon and Spearfish, Washington when it came into operation in March 1957. Funds were distributed to Indian families and individuals determined to be permanent residents of the Celilo area. Residents were interviewed regarding their eligibility and preferences in relocation. Case files were compiled from this information, and many included pictures of housing before and after relocation.

The records date mostly from the years 1955-1957 and include project correspondence, minutes of committee meetings, relocation plans, and case histories of affected Indian families. These case histories contain applications, summaries of action taken, and photographs of housing before and after relocation.

OHS Research Library Winter Workshops:

Preserving and Identifying Family Photographs
Tuesday, February 13, 2007 - 9:00 a.m. - 12:00 noon

Discover how to save your family and personal photographs for generations to come! The first part of the workshop will teach you easy tips on how to preserve photographs of all types, including cased photos, prints, slides, negatives, and digital photographs. The second half of the workshop will teach you how to identify and date photographs from the 1840s to the present by working hands-on with samples from the Oregon Historical Society's photograph collections. Workshop participants should also bring in one or two examples of "unidentified" photographs from their own collections.

Researching Your House & Neighborhood History
Tuesday, March 13, 2007 - 9:00 a.m. - 12:00 noon

Learn about the history of your house and neighborhood using the extensive resources of the Oregon Historical Research Library. In the morning session, library staff will introduce key research tools, including maps, photographs, and directories, as well as outside resources. In the afternoon, you'll put this knowledge into practice during a library research session guided by experienced OHS staff members. Workshop attendees are encouraged to bring information and questions about their own house and neighborhood.

Dig Into Your Roots: Family History at the Oregon Historical Society
Tuesday, April 10, 2007 – 9 a.m. – noon

Explore the genealogical resources of the OHS Research Library, including directories, family papers and photographs, and specialized indexes. Learn about pioneers, donation land claims, Oregon Trail diaries, oral history recordings, census records, and other publications of the 19th, 20th, and 21st centuries. The workshop will be led by the Reference Staff of the OHS Research Library.

Reservations required two weeks prior to each workshop. Contact Carolyn Hixson at 503-306-5296. Each workshop is limited to 25 participants.

Fee: $20.00 for OHS members; $30.00 for non-members. Checks should be sent to the Oregon Historical Society (1200 SW Park Ave. Portland, OR 97205) to arrive one week prior to each workshop. The date of the workshop should be indicated on the check.

Each workshop includes a free afternoon of research in the OHS Research Library from 1:00 pm. – 5:00 p.m. that afternoon.
NEWS FROM THE NORTHWEST . . . Oregon

Oregon State Archives (Salem)

State Archives Launches WWII Web Exhibit on Pearl Harbor Anniversary
“Life on the Home Front” Details the Oregon Experience of the War

The State Archives recently launched a new Web exhibit and learning resource called “Life on the Home Front – Oregon Responds to World War II.” The exhibit was released on December 7, 2006 to commemorate the 65th anniversary of the attack on Pearl Harbor. It offers the equivalent of over 400 printed pages of narrative text augmented with hundreds of images and thousands of pages of original documents describing Oregon before, during, and after World War II.

“With this exhibit, we want to show the human side of history as much as possible,” said State Archivist Mary Beth Herkert. “We don't shy away from controversial issues like the treatment of Japanese Americans and social problems like juvenile delinquency. We think that when history is shown, warts and all, it's not only more accurate and educational, but it's also more interesting."

The State Archives seeks to encourage students to use original documents as a valuable tool to learn about history, using exhibits such as this, based largely on research into letters, reports, and other records in the Archives’ holdings. The exhibit focuses on the lives of ordinary Oregonians, with stories of people pulling together in the face of adversity to help with salvage drives, air raid drills, and countless other efforts.

While designed for a general audience, Life on the Home Front includes extensive resources for students, especially those in middle school or above. It includes original records to highlight some of the research opportunities at the Oregon State Ar-

chives. Whenever possible, it directly quotes from the letters, reports, and other documents created by people who actively participated in the historical events – and includes an interactive piece that invites the audience to add their own personal stories to the exhibit.

The exhibit is available at http://arcweb.sos.state.or.us/exhibits/ww2.

For more information about the exhibit details, contact Gary Halvorson at (503) 378-5259 or gary.d.halvorson@state.or.us.

As part of a World War II training demonstration, a woman pumps water from a pail while a man prepares to spray water on an incendiary bomb.
(Folder 12, Box 35, Defense Council, OSA)

Oregon State University (Corvallis)

Recent accessions:

Wilkins, Bill, Papers (MSS), 1912-2006. 10 cubic feet.

This accession consists of materials generated and collected by Economics Professor Bill Wilkins that document his research and teaching career at OSU as well as his post as administrator with the Federal (Continued on page 18)
(Continued from page 17) Oregon State University:
Aviation Administration (FAA) and work as U.S. House Staff Economist. Primarily made up of materials collected in the process of research and writing, this transfer includes certificates, conference papers, correspondence, nametags, newspaper clippings, manuscript drafts, meeting minutes, photographs, plaques, posters, publications, speech transcripts, and studies. Wilkins' participation in professional and aviation-oriented organizations and political campaigns is also documented. Mostly made up of portrait shots, the photographs found in this accession include an album of images portraying Wilkins' visit to Russia in 1980 for the FAA.

Beginning at OSU in 1961 as an Assistant Professor in the Department of Economics, Bill Wilkins later served as Dean of the College of Liberal Arts from 1982 to 1994. Wilkins became Professor Emeritus in 1994.

College Student Services Admin. Program Records (RG 233), 1968-02 2.2 cubic feet

This transfer is made up of materials generated by the College Student Services Administration Program (CSSA) and includes annual reports, biographical sketches of CSSA Directors, correspondence, newsletters, newspaper clippings, photographs, student lists, and a scrapbook. The photographs document CSSA office staff parties, conferences of the National Association of Student Professional Administrators, graduating CSSA students, and student orientations.

Founded in 1966 by Dean of Students Robert

(Continued on page 19)
Oregon State University:

Chick, the CSSA Program offers graduate-level training in the administration of university student service offices/departments such as campus housing, recreational sports, international programs, and career services. Currently managed by the College of Education, the CSSA Program has also been administered by the Office of Student Affairs and the Graduate School.

Henderson, Robert W., Photographs (P 98), 1934-2005. 24 cubic feet.

This addition to the Robert Henderson Photograph Collection consists of about 37000 images taken by Agricultural Experiment Station Assistant Director Henderson. Among the subjects documented in these images include: class reunion gatherings, visiting faculty, agricultural research, campus views, Triad Club meetings, building dedications, Oregon State Fair activities, exhibits at the Oregon Museum of Science and Technology (OMSI), commencement ceremonies, OSU band performances, and football games. Photographs taken by Henderson of his Russian Dandelion doctoral research as well as his involvement with Kasetsart University in Thailand are also found in this transfer.

Kraemer, Thomas, Papers (MSS), 2006. 0.08 cubic foot.

This collection is made up of a bound copy of a speech/presentation made at OSU for Queer History Month by alumnus Thomas Kraemer on the history of gay student groups at OSU from 1976 to 2006. Included with the speech are photocopied entries from an online blog maintained by Kraemer where he writes about other gay OSU alumni, media stories about the campus climate for gays/lesbians at OSU, Oregon laws regulating sexual practices, the American medical community’s view of homosexuality, and the controversy surrounding a 1976 story about homosexuality that appeared in the Corvallis Gazette-Times newspaper. A graduate of the School of Electrical Engineering (BS 1977; MS 1978), Kraemer helped in 1976 to found the Gay Peoples Alliance, the first officially recognized gay student group at OSU.

New Guides to Collections: (http://nwda.wsulibs.wsu.edu/)

Associated Students of OSU (ASOSU) Records (RG 011), 1917-2006. 29 cubic feet and 10 microfilm reels.

Documenting student government at OSU, the records in this collection address a diverse range of topics that include alcohol policies, child care for students and staff, campus safety, incidental student fees, rental housing codes, student clubs and organizations, surveys, and minority college students. Divided into subgroups corresponding to the executive branch (president, treasurer, task forces) and legislative bodies of ASOSU (the undergraduate and graduate senates), these records also include materials generated by the Oregon Student Lobby and the Oregon Student Association. Student government at OSU began in 1900 with the establishment of the Student Assembly.


This collection consists of documents assembled by E. Charles Meslow pertaining to the northern spotted owl controversy in the Pacific Northwest during the 1980s and early 1990s. The documents include published and unpublished materials such as scientific reports, correspondence, management plans and proposals, environmental impact statements, news articles, and documents submitted in litigation. Meslow conducted research on the northern spotted owl with the Oregon Cooperative Wildlife Research Unit at Oregon State University and served on the Interagency Scientific Committee established in 1988 to address conservation of the northern spotted owl.
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Archdiocesan Historical Commission (Portland)

Two to receive the 2006 Leipzig Award
Dr. James Strassmaier and Sister Alberta Dieker, OSB, have been named the 2006 recipients of the Bishop Francis P. Leipzig Award presented by the Archdiocesan Historical Commission. The award is given to individuals who have made significant contributions to the study of Pacific Northwest Catholic History, and have made it available to a large audience of interested people.

The award is named in honor of historian Bishop Francis P. Leipzig. Bishop Leipzig was the Bishop of the Diocese of Baker for 21 years (1950 – 1971). He worked in his "retirement" in the Archives of the Archdiocese of Portland.

Dr. James Strassmaier is cited for his major contribution to Pacific Northwest history. He served as Oral Historian for the Oregon Historical Society from 1986 to 2001. While there, Dr. Strassmaier directed the expansion of the collection of Northwest oral history, including the creation of the largest oral history collection relating to Catholic Church history. Since his retirement in 2001, he has been promoting oral history documentation in the area of labor and the workplace. He has also conducted oral history workshops as part of the AHC workshop series for parish archivists. Dr. Strassmaier holds a doctorate in European history from Loyola University, Chicago, and has taught at Sacred Heart University, Bridgeport, Connecticut, and the University of Portland.

The nomination for Sister Alberta Dieker noted her long career as an historian, archivist, writer and lecturer. As an educator, Sister Alberta taught history at Mt. Angel Seminary for 20 years and at Eastern Oregon State University for 14 years. Most recently, she completed the history of the Benedictine Sisters of Mt. Angel (Oregon) for their 125th anniversary in 2007. Sister Alberta has served in numerous capacities for the Sisters including four years as prioress of her religious community and six years as executive secretary of the American Benedictine Academy that promotes the research and study of monastic life and, for the last 15 years, as archivist for the Mt. Angel Benedictines. In addition, Sister Alberta served as president of the Oregon Catholic Historical Society for nine years and was on the Archdiocesan Historical Commission for four years.

Dieker and Strassmaier are the sixteenth and seventeenth individuals to be given the award since it began in 1981.

For more information about the Leipzig Award, contact:
Mary-Catherine Cuthill, President
Archdiocesan Historical Commission
541.994.6721
mcc@wcn.net
www.archdpdx.org/ahc/

(Continued on page 21)

Seattle Municipal Archives (Seattle)

"The Seattle Open Housing Campaign, 1959-1968" was recently added to the Digital Document Library of Seattle Municipal Archives. It can be found at: http://clerk.ci.seattle.wa.us/~public/doclibrary/OHousing/index.shtml

The site offers a narrative and timeline on the fight for open housing legislation in Seattle, and presents a set of primary source documents, including audio clips and photographs, for use by students and teachers. Many of the documents used are from the Mayor's records recently transferred to SMA from

EASY ACCESS Newsletter of the Northwest Archivists, Inc.
the University of Washington Special Collections. The photographs include some from the Museum of History and Industry, and the Seattle Civil Rights and Labor History Project at the University of Washington provided an example of a restrictive covenant. Plans for an exhibit to complement the Digital Document Library site are underway.


**University of Washington (Seattle)**

**Staff news:**

Michelle Light has resigned her position as Head of Special Collections Technical Services. She has accepted a position as University Archivist for the University of California at Irvine. Her last day at the UW was Dec. 22.

Special Collections expects to refill Michelle’s position, with recruitment likely beginning in early 2007.

**NWA Board Approves Archives Week/Month Funding Initiative**

In Fall of 2006, SAA announced its formal recognition and support of a nationwide campaign for archives awareness, American Archives Month. Regionally, NWA agreed to investigate a formal approach to monetarily supporting Archives Month & Week activities occurring in its member states.

During the November board meeting, the board voted and approved a proposal to make $200 available to each state, $1000 total, to help fund Archives Week or Archives Month activities.

The funds will be given to the each state’s central planning committee, or lacking that, to the individuals who apply directly.

Please check Easy Access in the months ahead for further details.

**Northwest Archivists Treasurer's Report November 1, 2006**

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Seeking Nominations for the NWA Executive Board
—Terry Badger

Enclosed in this issue of EASY ACCESS you will find a nominations form for the upcoming 2007-2008 NWA elections. This year the nominations committee is seeking candidates for the positions of Vice President/President-Elect, Treasurer, and State Representatives from Alaska, and Washington.

As with all volunteer organizations, NWA can only exist with an active and enthusiastic leadership. One of Northwest Archivists greatest assets is the many members willing to work for the improvement of the organization. I ask that each of you reflect on the meaning of your relationship with NWA and encourage each of you to express your vision for the future of the organization by becoming more involved. It does not matter if you are new to the organization or if you have been a member for several years. If you feel you have ideas and energy to contribute, please put your name forward as a candidate. If you don’t feel you have the time, please encourage others in your community to run for office. It is my hope that we will recruit some new faces and fresh ideas for the upcoming year. I can promise that serving on the executive board is both fun and rewarding.

Archivist’s Calendar

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<td>Feb. 3, 2007</td>
<td>AAAHRP Annual Black History Conference, Seattle, WA</td>
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<td>March 1, 2007</td>
<td><em>Easy Access</em> deadline for submissions</td>
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<tr>
<td>March 1, 2007</td>
<td>NWA scholarships and awards application deadline</td>
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<tr>
<td>March 15, 2007</td>
<td>Western Archives Institute application deadline</td>
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<tr>
<td>April 19-21, 2007</td>
<td>60th Annual Pacific Northwest History Conference, Tacoma, WA</td>
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<tr>
<td>May 2-5, 2007</td>
<td>Association for Recorded Sound Collections, annual meeting, Milwaukee, WI</td>
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<tr>
<td>May 17-19, 2007</td>
<td>Northwest Archivists annual meeting Moscow, ID</td>
</tr>
<tr>
<td>May 17-19, 2007</td>
<td>Conference of Inter-Mountain Archivists, Society of Rocky Mountain Archivists joint meeting Colorado Springs, CO</td>
</tr>
<tr>
<td>May 17-19, 2007</td>
<td>Society of California Archivists Annual meeting, Long Beach, CA</td>
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<tr>
<td>May 30-June 2, 2007</td>
<td>Society of Southwest Archivists, Annual meeting, Oklahoma City, OK</td>
</tr>
<tr>
<td>June 17-29, 2006</td>
<td>Western Archives Institute San Diego, CA</td>
</tr>
</tbody>
</table>

NWA Scholarships and Awards

It’s time again for NWA awards applications. This includes the At Large Student and Professional Development Scholarships. This year you have until March 1st to submit your application. March 1st is also be the deadline for submission of candidates for the NWA Distinguished Service award.

Application materials may be accessed online at the NWA website http://www.lib.washington.edu/nwa/index.html. Applicants must be a member of NWA at the time of application.

For more information about scholarships, the appli-
President’s Message:

Both projects will end their second grant cycles in the new year. (The National Endowment for the Humanities funded NWDA, and the National Historical Publications and Records Commission funded NWAPI.) Both have made major contributions to instituting and encouraging best practices in archival arrangement and description in our region. Most important for the long-term health of archives in our region, they are making many important collections accessible to public research for the first time and are increasing the reach of our archives by extending access to thousands of collection guides on the NWDA World Wide Web site and Internet search engines such as Google.

An important part of this grant cycle for NWDA is achieving sustainability and allowing for expanded participation. I am pleased to hear that great strides are being made in those directions. Northwest Archivists will continue to contribute to NWDA, best practices, and increased accessibility for archival collections through its education initiatives. For example, NWA will sponsor a Society of American Archives workshop on Describing Archives: A Content Standard (DACS) at our annual conference next year.

Another NWA outreach tool that has long been in the works and will reach fruition next year is the creation of a guide to repositories that hold archival collections in our five-state region. Please be sure that your institutions are included and encourage non-member institutions in your areas to participate when the on-line survey goes live next year.

I could go on at much greater length about the work that the NWA board, committees, and membership are doing on behalf of archivists and archival institutions, but I’ll conclude with a challenge to make 2007 our most productive year ever.

—Sharon Howe, President

NWA Board Minutes:

- Individual or institution must be an NWA member
- Deadline for request to be submitted August 1st (two months in advance)
- Funding application consists of letter describing intended use for funds
- Receipts for expenses paid with NWA funding must be presented/submitted to NWA upon request
- Submit a report for *Easy Access* newsletter

The first option requires interested individuals or institutions to submit proposals directly to NWA; the second provides the $200 to the state’s central planning committee. Because some states may lack a central planning group or coordinator, it was suggested that an approach that combined the two options be used. This would allow individuals in states without a central planning group to still request funds from NWA. Coordinators will need to be identified as well.

A motion was made to wed the two proposals. A proposal to provide $200 per state for Archives Week events for distribution through the state coordinator, if there was one, and to individual repositories where none existed, was approved.

[Tony Kurtz and Nathan Bender left the meeting.]

6. Procedures Manual Update (Badger/Howe)

Sharon has a hard copy of the procedures manual edited by Diana Shenk. Terry Badger will incorporate changes in the manual and provide a draft version of the manual. Board members should review the manual and suggest changes if needed.

The next board meeting will be in January 2007.

There being no other business, the meeting concluded at 10:16 a.m.
Join NWA: Membership benefits include the exchange of information among colleagues, an annual conference, *Easy Access* published four times a year, and a membership directory.

To join send this form, along with $15, checks payable to Northwest Archivists, Inc., to Ellie Arguimbau, The Montana Historical Society, PO Box 201201, Helena, MT 59620-1201. For more information, contact Ellie at 406-444-4774 or e-mail her at earguimbau@mt.gov.

Name__________________________________________ Title________________________________________

Institution________________________________________________________________________________

a. Work address______________________________________________________________________________

b. Home address______________________________________________________________________________

(Please circle address, a. or b., you prefer for newsletter and other mailings)

Work phone________________________________ Fax________________________________________

E-mail address________________________________________

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*EASY ACCESS*
Northwest Archivists, Inc.
c/o John Bolcer, Editor
University of Washington Libraries
Box 352900
Seattle, WA 98195-2900

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*Inside This Issue*

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⇒ Call for Board nominations
⇒ NWA scholarships and awards